



**Government Arts & Commerce College,
Khergam, Dist-Navsari
IQAC 2018-19**

Date :- 24-09-2019

Sr. No.	Position	Name	Mobile No.	Remark
1	Chairperson	1 Dr. Sanjaykumar M. Patel (Principal)	9428165775	
2	IQAC & NAAC Coordinator	2 Dr. Yogeshkumar J. Misrty	9427863543	
3	Heads of all the Departments	3 Dr. Sanjaykumar M. Patel (Economics)	9428165775	
		4 Dr. Yogeshkumar J. Misrty (Commerce)	9427863543	
		5 Dr. Minaxiben R. Patel (Gujarati)	9879745061	
		6 Prof. Dinaben M. Patel (Psychology)	9427487224	
		7 Prof. Nimuben S. Chaudhari (History)	9925696076	
		8 Prof. Jigarbhai V. Parmar (Statistics)	9099733372	
		9 Prof. Sunilbhai M. Jadav (Accountancy)	9913318094	
		10 Dr. Prafullaben M. Patel (Hindi)	9574570595	
		11 Prof. Yogeshkumar N. Tandel (Sanskrit)	9978764636	
4	P.T.I.	12 Shri. Bipinchandra S. Patel	9925478498	
5	Librarian	13 Shri. Vishnubhai R. Padhiyar	7096219711	
6	Head Clerk	14 Shri. Maganbhai M. Patel	9426256838	
7	Reputed Person from the Society	15 Shri Amratbhai M. Patel	9427154998	
8	Current Year Student	16 Kura, Poojaben P. Patel	7621825473	
9	Alumnum	17 Shri Divyeshbhai S. Patel	9574452314	
10	Parent	18 Shri Jivanbhai M. Patel	9879771675	

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તા. ૨૫/૦૭/૨૦૧૮.

આજ રોજ તા. ૨૫/૦૭/૨૦૧૮ તારીખે બુધવાર ના રોજ બપોરે ૧૨:૩૦ કલાકે NAAC માં જવા માટે મિલિંગનું આયોજન કરવામાં આવ્યું. આ મિલિંગ K.C.C. ના મુખ્યમંત્રી કેસીયુ/ ૨૦૧૮-૧૯/૮૨૬-૮૫૨ તા. ૧૨/૦૫/૨૦૧૮ ના આદર્શ મંત્ર અન્વયે યોજવામાં આવી આ મિલિંગમાં ગુજરાત દ્વારા અમાલિય ૨૪ સરકારી કોલેજોને બેચ એકેડેમિક માટે તૈયાર કરવા વળાવવામાં આવેલ છે. આ ૨૪ (બોલીસ) સરકારી કોલેજો ચૈકી આપણી કોલેજનું નામ મુકના સામેલ છે. NAAC એકેડેમિક માટે સાત ક્વોલિટી ઇન્ડિકેટર ક્રેમલર્ડ QIF ની જરૂરી જામગીરી માટે જુદી જુદી સમિતિઓની રચના કરવાની આચાર્યશ્રીને તલામણ કરવામાં આવેલ છે.




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Reformation and Minutes of IQAC Meeting

Date: 11/12/2018

IQAC Meeting, presided over by the Principal Dr. S. M. Patel was held in the Library Hall on 11/12/2018, i.e. Tuesday to re-form IQAC as per NAAC Guidelines. At the outset, the principal welcomed all the appointed office bearers, the IQAC Coordinator Dr. Y. J. Mistry, Heads of all the Departments, Librarian, PTI, Head Clerk of the college, Shri Amratbhai M. Patel (the renowned person of Khergam and a social worker), Poojaben P. Patel (a student of S.Y.B.A.), Shri Divyeshbhai S. Patel (the alumnus). Thereafter, the principal threw light on the importance and responsibilities of IQAC towards procurement of NAAC Accreditation and the holistic development of the institution, besides explaining in detail the need to upgrade IQAC from time to time and to make it transparent. He further maintained that the IQAC must meet at least twice a year, review the follow-up of the first meeting in the second, monitor and ensure quality work in the welfare and development of the students and the basic amenities of the institution as well. He also assured that the institution would continue to organize extra-curricular activities like Vocational Training, Finishing School, Udisa, Placement, Saptdhara and NSS with vigour as usual.

Next, the principal explained that the first staff meeting, Academic Year 2018-19 as per Veer Narmad South Gujarat University Calendar was held on 23/06/2018. In the said meeting the principal instructed all the teachers to complete their syllabus in accordance with University Calendar, use reference books to impart quality education to the students, make maximum use of ICT, take videos of special lectures, organize Inter-College Extension Lectures and also conduct extra-curricular activities like N.S.S., Saptdhara, Udisa, Sports and Cultural Programmes. He further added that the Central Government had released a grant of Rs. 10,86,956.52/- for all-round development of the students under RUSA Vocational Training Programme. For the conduct of this programme an M.O.U. with I.T. & F.S. Skill Development Corporation Ltd., the agency recognized by RUSA & NSDC was signed at KCG, Ahmedabad. The Dairy Farmer Course begun as per schedule, would train 92 students of T.Y.B.A./B.Com. and cover 78 days (240 hours). Similarly, the State Government has released a sum of Rs. 2,00,000/- to the



institution under Finishing School Programme to improve English of our students, hailing from remote villages. Two Phases Training, comprising 25 hours each, 54 Students of B.A./B.Com have completed so far. Moreover, 41 Students appeared for the Competitive Exam Practice Test, conducted on 30/09/2018, Sunday by Vikash Vartul Trust, Bhavnagar so that maximum number of Students get through public examinations. Tree Plantation under NSS, collection of Rs. 3181/- on the World Blind Day, Submitted to the Blind Association, Valsad and Rs. 18000/- collected to help Kerala Flood victims, Submitted to the NSS Department of Veer Narmad Surth Gujarat University, Surat were some of the outstanding community services, contributing to the environment and the mankind.

Under New Scheme 2019-20 the institution has applied for a grant of Rs. 10075404/- to the Department of Education, Government of Gujarat for creation of various facilities. These facilities include purchase of Sports Equipments, I. T. Resources, R.O. Plant, Cooler, creation of facilities like, Computer Lab, Girls' Common Room and Renovation of Hostel Washrooms and Bathrooms and Electricity. In addition to these, a grant of Rs. 10,00,000/- was sanctioned in October to accomplish various tasks, like Painting of Compound Wall, Construction of Ramp, Pipeline, Fountain on top priority basis to be done promptly through PWD. Besides, the Principal has also applied for an emergency grant of Rs. 6,03,600/- to purchase furniture for DELL and to create Aluminum Section to be used as Dressing Room by girls. The Third Phase of Finishing School, Dairy Farmer Training, Placement, Inter-College Lectures etc. would be accomplished within stipulated time.

The Hostellers are provided with food bill scholarship facility. Special care is taken to ensure that nobody remains deprived of this facility.

All the above mentioned tasks were completed at the college level during the first term of the current academic year.




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		4 Dr. Digambar Singh N. Dewari (English)	9408355631	
		5 Dr. Yogeshkumar J. Misrty (Commerce)	9427863543	
		6 Dr. Kashiram A. Bhoje (Sociology)	9426861080	
		7 Dr. Minaxiben R. Patel (Gujarati)	9879745061	
		8 Prof. Dinaben M. Patel (Psychology)	9427487224	
		9 Prof. Nimuben S. Chaudhari (History)	9925696076	
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The following points were broadly discussed and suggested in the meeting:

1. To register Alumni Association with Charity Commissioner, Navsari.
2. To start B.A/Bcom, M.A. external admission process.
3. To start the Fourth Phase Finishing School Training after having finished the Third Phase Training.
4. To complete Dairy Farming Course by 22nd February, 2019 and employ 25% trainees.
5. To prepare and start DELL Lab.
6. To depute teachers for various faculty development programmes/ trainings.
7. To guide M.Phil/PhD. Students by the principal.
8. To organize NSS annual camp.
9. To organize educational tour.
10. To organize a visit to Anand Dairy Industry under Dairy Farmer Course, besides organizing a trip to Sardar Sarovar Dam.
11. To organize tours to the commercial, historical and the places of cultural heritage, like Kandala Port, Shyamaji Krishna-varma and Porbandar.
12. To enhance research work by encouraging the teachers to present papers in the conferences/seminars.
13. Register for NAAC within stipulated time.
14. To start and finish renovation work speedily after 15th January, 2019.
15. To construct auditorium hall.
16. To equip all classrooms with ICT facility including Smart classrooms.
17. To provide placement.
18. To start canteen.
19. To start NCC.
20. Library Automation with barcode sticker.
21. To subscribe for E-books and E-journals.
22. To apply for NIRF (National Institutional Ranking Framework).

23. Renovation of staff quarters and boys' hostel.
24. To upgrade infrastructural facilities.
25. To enhance academic performance.
26. To create transparency in the appointment of visiting faculty and other policy matters.
27. To extend support for conducting co-curricular and extra-curricular activities.

At last the principal thanked all and concluded the meeting.




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